



# CLERK'S OFFICE ALERT

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## **King County Superior Court Clerk's Office 2011 CLE Workshop for Attorneys & Legal Staff**

The Clerk's Office will again be offering a ten credit CLE workshop in 2011. The program is designed to provide valuable experiential information to those whose practice or work assignments include King County Superior Court cases.

Subject matter experts from the Clerk's Office, Arbitration Department and Family Court Operations share 'how-to' procedural information, practice tips, and suggestions on how to avoid common problems and errors that might cause avoidable delays or incur fees. Attendees will also learn how to access services and resources online, by telephone and in-person; including, the award-winning Electronic Court Records program via application demonstrations.

Attorneys and legal staff are encouraged to sign up for the 2 day workshop. The limited number of seats (25) are reserved on a first-come, first-served basis and must be secured in advanced with payment of the \$200.00 tuition. Participants will receive course materials containing detailed process descriptions, links to up-to-date forms and instructional information, important rules and procedures, and much more.

The 2011 workshop (part one & two) dates are: February 4 & 11, April 1 & 8, June 3 & 10, August 3 & 10, October 7 & 14, and December 2 & 9.

To enroll, please contact Shanna Knight, Registrar, at 206-205-8436 or [shanna.knight@kingcounty.gov](mailto:shanna.knight@kingcounty.gov) or Beth Taylor, Program Manager, at 206-296-7838 or [beth.taylor@kingcounty.gov](mailto:beth.taylor@kingcounty.gov). The workshop brochure can be accessed here: <http://www.kingcounty.gov/courts/Clerk/ContinuingLegalEducation>.

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### **FOR MORE INFORMATION ON THIS TOPIC CONTACT:**

**ISSUED BY:**

**ISSUE DATE:**

**ISSUE NO:**

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Barbara Miner, Director and Superior Court Clerk

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